

BROMSGROVE DISTRICT COUNCIL

18 MAY 2007

PERFORMANCE MANAGEMENT BOARD

DATA QUALITY STRATEGY

Responsible Portfolio Holder	Councillor Roger Hollingworth Leader of the Council
Responsible Head of Service	Hugh Bennett Assistant Chief Executive

1. SUMMARY

To propose a Data Quality Strategy and action plan.

2. RECOMMENDATIONS

- 2.1 That the Board notes the attached Data Quality Strategy and Action Plan and makes any recommendations it deems appropriate to Executive Cabinet.

3. BACKGROUND

- 3.1 Accurate data is essential to support the decision making processes. The Audit Commission now judges each council on a four point scale for various elements of data quality and reports this in the Annual Audit Letter. Bromsgrove Council currently scores 1 for some elements and 2 for others. The objective of the strategy is to improve our score for all elements to level 3 within the next twelve months, at which time a decision will be made as to whether to aim for level 4 statuses.

4. DATA QUALITY STRATEGY

- 4.1 In order to effectively implement the strategy it will be necessary to have a publicity campaign and also a training programme. Training is currently scheduled in the outline training plan commencing in quarter 2.

5. FINANCIAL IMPLICATIONS

- 5.1 No financial implications

6. LEGAL IMPLICATIONS

6.1 No Legal Implications

7. CORPORATE OBJECTIVES

7.1 Performance reporting and performance management contribute to achieving the objective of improving service performance.

8. RISK MANAGEMENT

8.1 There are no risk management issues

9. CUSTOMER IMPLICATIONS

9.1 None

10. OTHER IMPLICATIONS

Procurement Issues: None.
Personnel Implications: None
Governance/Performance Management: see 7.1 above
Community Safety including Section 17 of Crime and Disorder Act 1998: None
Policy: None
Environmental: None
Equalities and Diversity: None

11. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	Yes
Acting Chief Executive	Yes (at CMT)
Corporate Director (Services)	Yes (at CMT)
Assistant Chief Executive	Yes
Head of Service	Yes (at CMT)
Head of Financial Services	Yes (at CMT)

Head of Legal & Democratic Services	Yes (at CMT)
Head of Organisational Development & HR	Yes (at CMT)
Corporate Procurement Team	No

12. APPENDICES

Data Quality Strategy attached

13. BACKGROUND PAPERS

None

CONTACT OFFICER

Name: John Outhwaite, Interim Senior Policy & Performance Officer
E Mail: j.outhwaite@bromsgrove.gov.uk
Tel: (01527) 881602